

A meeting of the **CORPORATE GOVERNANCE COMMITTEE** will be held in **CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **WEDNESDAY, 18 MARCH 2026** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

### **APOLOGIES AND SUBSTITUTES**

#### **1. MINUTES (Pages 5 - 10)**

To approve as a correct record the Minutes of the meeting of the Committee held on 28 January 2026.

**Contact Officer: Democratic Services - (01480) 388169**

#### **2. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

**Contact Officer: Democratic Services - (01480) 388169**

#### **3. EMERGENCY PLANNING - COMPLIANCE REPORT (Pages 11 - 14)**

To receive a report providing an update on the revised Emergency Planning operating model, detailing service delivery improvements and clarifying the Council's statutory duties and expectations as a Category 1 responder in accordance with the Civil Contingencies Act.

**Contact Officer: R Mitchell  
(01480) 388102**

#### **4. CORPORATE RISK REGISTER (Pages 15 - 24)**

To receive a report informing the Committee of the approach and work undertaken on the Corporate Risk Register including the latest heat maps relating to the corporate risks.

**Contact Officer: L Morrison  
(01480) 388178**

**5. DRAFT INTERNAL AUDIT PLAN FOR 2026/27 AND INTERNAL AUDIT CHARTER (Pages 25 - 54)**

To receive a report setting out the Internal Audit Plan for 2026/27 which has been prepared by RSM following discussions with Corporate Leadership Team, reference to the Corporate Risks and the professional judgement of the partner from RSM acting in the capacity of Head of Internal Audit.

**Contact Officer: L Morrison  
(01480) 388178**

**6. INTERNAL AUDIT PROGRESS REPORT (Pages 55 - 70)**

To receive a report summarising the work undertaken by the Internal Audit Service since the Committee last met in January 2026.

**Contact Officer: L Morrison  
(01480) 388178**

**7. INTERNAL AUDIT ACTIONS UPDATE (Pages 71 - 108)**

To receive a report setting out the current position with respect to implementation of actions arising from Internal Audit reports

**Contact Officer: L Morrison  
(01480) 388178**

**8. MEMBERS ICT (Pages 109 - 112)**

To receive a report providing Members with an update regarding Members' ICT provision post-elections 2026.

**Contact Officer: S Oliver  
(01480) 388680**

**9. FUTURE ARRANGEMENTS FOR INTERNAL AUDIT (Pages 113 - 116)**

To receive a report informing the Committee of the intended future arrangements for the provision of Internal Audit services. In line with the Committee's terms of reference, the report seeks the Committee's comments.

**Contact Officer: A O'Malley  
(01480) 388159**

**10. CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT (Pages 117 - 124)**

To receive the Corporate Governance Committee Progress Report.

**Contact Officer: Democratic Services - (01480) 388169**

## 11. EXCLUSION OF PRESS AND PUBLIC

To resolve –

that the press and public be excluded from the meeting because the business to be transacted contains exempt information relating to action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## 12. 3C ICT YEAR ONE AUDIT (Pages 125 - 184)

To receive an exempt report providing Members with an update regarding the Year One audit of the 3C ICT Service.

**Contact Officer: S Oliver  
(01480) 388680**

10 day of March 2026

***Michelle Sacks***

Chief Executive and Head of Paid Service

**Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.**

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

**Please contact Democratic Services, Tel: (01480) 388169 / email: [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

### **Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.